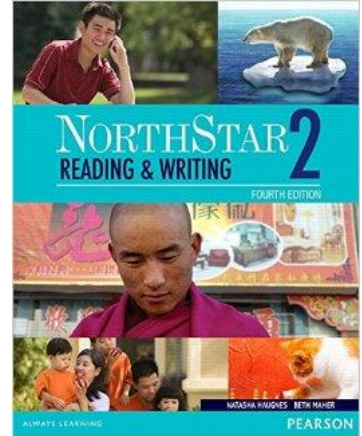


# SYLLABUS: Reading and Writing 4 (Fall B 2016)



**Instructor:** Josh Martin (Office: 217 Matherly Hall)  
**Class Hours:** 3:00-4:55pm, Monday – Friday  
**Room #:** BEN 328, MW / DAU 342, T / MAT 210, R / MAT 214, F  
**E-Mail Address:** [joshua.martin@ufl.edu](mailto:joshua.martin@ufl.edu)  
**Phone:**



## Textbooks

*Northstar 2: Reading & Writing*, Fourth Edition,  
 Natasha Haugnes & Beth Maher, PEARSON

**NOTE:** Textbooks are required! When you applied to ELI, you said you had the money to buy books. Do not write in your books until 11/3/16. You must purchase by 10/31/16.

## Course Objectives

*At the end of Reading and Writing 4 (30-40), students should be able to:*

- Demonstrate comprehension of the main ideas and supporting details of a simplified newspaper article of up to 6 paragraphs
- Identify the central thesis, main ideas, and supporting details of a reading passage of up to 6-8 paragraphs
- Demonstrate comprehension of main ideas (who/what/when/where/why) of a simplified newspaper article through a summary of up to 5 sentences
- Demonstrate comprehension at the paragraph level by identifying the topic of a paragraph
- Compose compare/contrast and cause/effect paragraph with appropriate topic sentence, supporting sentences, and concluding sentence
- Compose cohesive paragraphs unified by a central topic and controlling idea
- Compose a basic, 3 to 5 paragraph, narrative essay
- Incorporate changes and corrections during the revision process to produce final draft of written assignments
- Compose written assignments under timed, exam conditions

## Proficiency Scale

The ELI has six levels for each core course, which compromise a range from Beginning to Advanced as described by the ELI's Proficiency Scale:

A	Advanced	Student has shown mastery of the outcomes for level 60
LA	Low-Advanced	Student has shown mastery of the outcomes for level 50
HI	High-Intermediate	Student has shown mastery of the outcomes for level 40
I	Intermediate	Student has shown mastery of the outcomes for level 30
HB	High-Beginning	Student has shown mastery of the outcomes for level 20
B	Beginning	Student has shown mastery of the outcomes for level 10
N	New	Student has no knowledge of English, starting level 10

Note on Promotion-Students who fail a class (F) cannot be promoted and have to repeat the course. If a student gets a D- or higher, they are eligible for promotion provided they meet the set of requirements noted below.

*Students who do not meet the proficiency requirements for promotion will not be permitted to move up.*

### **ELI Attendance / Makeup Policy**

Students must attend 85% of total class hours in order to receive an ELI Certificate of Completion. If students exceed the allowable number of absences, the following procedure ensues:

- 1) They will not receive a certificate of completion.
- 2) They will be allowed to return to the English Language Institute ONLY on a probationary basis.

Students that attend class less than 85% of class (i.e., more than 19 hours which means 9 class periods of accumulated absences) will have their grades reduced by one full mark. For example, a student whose final grade is 'B' will receive a 'C' if they have more than 15% absences. Furthermore, being late to class three times counts as being absent once. **Remember!** Since participation counts for 15% of the grade, and participation requires attendance in class, missing a lot of class will have a negative impact on your grade. **If a student is absent on the test day** because of an illness, she/he can take make-up test for full credit.

### **UF Religious Holiday Policy**

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

### **Accommodations for students with disabilities**

<https://www.dso.ufl.edu/drc/students/accommodations>

### **ELI Code of Conduct**

*Students are expected to have:*

1. 100% attendance in all classes (barring illness)
2. 100% punctuality to all classes
3. 100% homework completion and preparation for classes
4. 100% honesty in completing all course assignments, quizzes, tests, projects, and exams
5. 100% individual responsibility and accountability for following classroom policies
6. 100% serious effort in all classes
7. 100% focused attention and respectful behavior during class
8. 100% use of English

*Students who repeatedly demonstrate inability to follow this code may be required to leave the ELI and have their I-20 terminated.*

#### **Grade Breakdown**

Attendance/Participation	15%
Homework/Classwork	25%
Quizzes	20%
<u>Tests/Final Essays</u>	<u>40%</u>
Total	100%

#### **Grading Scale**

A	94 – 100	C+	78 – 79
A-	90 – 93	C	74 – 77
B+	88 – 89	C-	70 – 73
B	84 – 87	D+	68 - 69
B-	80 – 83	D	64 - 67
		D-	60 - 63
		F	0 - 59

### **Attendance/Participation (15%)**

Every student should be involved in class activities, i.e., reviewing exercises from the textbook as a group. For example, when asked to contribute or perform an activity in class, I don't want students staring at the textbook or pretending to be working. Follow-up questions will be asked if I suspect that students are not paying attention (and that will affect your participation score). This also includes not using your phone during class or speaking another language other than English.

### **Homework/Classwork (25%)**

Students will be given assignments in class and some to be completed at home. These need to be turned in when the teacher tells you. Studying your vocabulary on Quizlet also counts towards your homework grade.




### **Quizzes (20%)**

Expanding your vocabulary can enhance your reading and writing skills. Therefore, at the end of each chapter, there will be a vocabulary quiz in class. You will also take some comprehension quizzes based on the readings we do in class

### **Tests/Final Essays (40%)**

There will be weekly tests in class. Some weeks it will be a reading test, other weeks it will be a writing exam. This percentage also includes your final exam grades.

### **Additional Notes**

-  Please **DO NOT USE** any iPods, cell phones, and other electronic devices that would disrupt class, unless the teacher has asked you to do so. Text-messaging is also not allowed.
-  School policy requires that no food or beverages, other than water, be brought into the classroom. Please take whatever waste you create with you.
-  ELI is an English Only institution.

### **Important Notes**

- 1) If a student fails my class, you will not receive a semester certificate and you will be probationary the following term.
- 2) You must pick up your coursework before the beginning of the following term or it will be shredded.